

**ADDENDUM – 1 to the Request for Proposal (RFP) for appointment of Consultant
for State Vision Evaluation Team, Madhya Pradesh**

ADDENDUM 1.1

(i) Clause 2.2.2 (D)

Subject Matter Experts	Qualification and Years of Experience	Experience/Expertise Expected
Subject Matter Expert (SME) – Tourism	MBA or equivalent/ Master's Degree in Tourism, with 10 (Ten) years of post-qualification experience	The Tourism expert is required to have experience of creating strategy/ action plan for the development of the sector and policy advisory, implementation support for central/state schemes, project management and monitoring, project evaluation/appraisal and investment facilitation/ mobilization, preferably with international exposure. He/she shall also have proven experience in private sector development in the sector, transaction support for tourism projects, financial feasibility etc.

(ii) Clause 7.1

Subject Matter Experts	Qualification and Years of Experience	Experience/Expertise Expected	Minimum Onsite time requirement
Subject Matter Expert (SME) – Tourism	MBA or equivalent/ Master's Degree in Tourism, with 10 (Ten) years of post-qualification experience	The Tourism expert is required to have experience of creating strategy/ action plan for the development of the sector and policy advisory, implementation support for central/state schemes, project management and monitoring, project evaluation/appraisal and investment facilitation/ mobilization, preferably with international exposure. He/she shall also have proven experience in private sector development in the sector, transaction support for tourism projects, financial feasibility etc.	100% during the Project Duration.

(iii) Clause 1.1.1(m) of SCHEDULE-2: AGREEMENT for Appointment of Consultant for State Vision Evaluation Team, Government of Madhya Pradesh

“Personnel” means persons hired by the Consultant comprising of Key Personnel viz., Project Management and Monitoring Expert, Financial Expert cum PPP Expert and Social Policy Expert; Subject Matter Experts viz., Urban Development Expert, Skill Development Expert, Agriculture Expert, Information Technology Expert, Health Expert, ~~Tourism~~ Expert and Communication & PR Expert; support personnel (the “Support Resources”); for the performance of the Services or any part thereof;

(iv) APPENDIX-I, Form – 6, Particulars of Personnel

Sl. No.	Designation of Personnel	Name	Educational Qualification	Length of Professional Experience	Present Name of Firm	Employment Employed Since	No. of Eligible Projects*
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Key Personnel							
1.	Project Management and Monitoring Expert (PMME) - Team Leader						
2.	Financial Expert cum PPP Expert						
3.	Social Policy Expert						
Subject Matter Experts							
4.	Urban Development						
5.	Skill Development						
6.	Agriculture						
7.	Information Technology						
8.	Health						
9.	Tourism						
10.	Communication & PR						
Support Resources							
11.							
12.							
13.							
14.							

*Refer Form 8 of Appendix I Eligible Assignments of Key Personnel

ADDENDUM 1.2

Clause 2.2.3

The Applicant shall enclose with its Proposal, supporting documents such as work orders/contract copies/LOIs/completion certificate for each of the Eligible Assignments undertaken by it and certificate(s) from its Statutory Auditors stating its total revenues from professional Fees during Each of the past three financial years and the fee received in respect

of each of the Eligible Assignments Specified in the Proposal. In the event that the Applicant does not have a Statutory Auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Applicant.

ADDENDUM 1.3

Clause 2.1.4 (ii)

In addition to the above Key Personnel, the following Subject Matter Experts will have to be deployed by the Consultant on client side. ~~as and when required~~

Subject Matter Experts	Minimum Onsite time requirement
SME – Urban Development	100% during the Project Duration
SME – Skill Development	
SME – Agriculture	
SME – Information Technology	
SME – Health	
SME – Tourism	
SME – Communication & PR	

ADDENDUM 1.4

APPENDIX-II , Form-2: Financial Proposal,

Item No. (V)	Description (W)	Man Month Rate (Rs.) (X)	Maximum Input Envisaged (Y)	Total Amount (Rs.) (Z)=(X*Y)
A.	PERSONNEL COSTS			
1.	Remuneration for the Key Personnel			
i.	Remuneration for the Project Management and Monitoring Expert (PMME) - Team Leader		24 Months	
ii.	Remuneration for the Financial Expert cum PPP Expert		24 Months	
iii.	Remuneration for the Social Policy Expert		24 Months	
2.	Remuneration for the Subject Matter Experts			
i.	SME – Urban Development		24 Months	
ii.	SME – Skill Development		24 Months	
iii.	SME – Agriculture		24 Months	
iv.	SME – Information Technology		24 Months	
v.	SME – Health		24 Months	
vi.	SME – Tourism		24 Months	
vii.	SME – Communication & PR		24 Months	
3.	Remuneration for the Support Resources			
i.	Support Resource 1 –		24 Months	
ii.	Support Resource 2 –		24 Months	

iii.	Support Resource 3 –		24 Months	
iv.	Support Resource 4 –		24 Months	
	Sub-total Personnel Costs (A):			
B.	SERVICE TAX			
C.	TOTAL (including taxes) in Rs. In Indian Rupees, in figures In Indian Rupees, in words			

Note - 1:

The financial evaluation shall be based on the above Financial Proposal for total remuneration of the Key Personnel, Subject Matter Experts and Support Resources. The total under Item C shall, therefore, be the amount for purposes of evaluation. For the avoidance of doubt, applicable service tax shall be at the rate prevailing on the PDD.

ADDENDUM 1.5

Clause 7.1, Performance Security

7.1.1 For the purposes of this Agreement, Performance Security shall be ~~deemed to be~~ an amount equal to 10% (Ten per cent) of the Agreement Value (the “Performance Security”); ~~provided that the Consultant shall not be required to provide Performance Security~~ be provided in the form of a bank guarantee (the “Bank Guarantee). ~~or cash deposit.~~

7.1.2 ~~Notwithstanding anything to the contrary contained in Clause 7.1.1, as and when payments become due to the Consultant for its Services, the Authority shall retain by way of Performance Security, 10% (ten per cent) of all the amounts due and payable to the Consultant, to be appropriated against breach of this Agreement or for recovery of liquidated damages as specified in Clause 7.2. The Authority shall recover liquidated damages as specified in Clause 7.2.~~ The balance remaining out of the Performance Security shall be returned to the Consultant at the end of three months after the expiry of this Agreement pursuant to Clause 2.4 hereof. ~~For the avoidance of doubt, the parties hereto expressly agree that in addition to appropriation of the amounts withheld hereunder, in the event of any default requiring the appropriation of further amounts comprising the Performance Security, the Authority may make deductions from any subsequent payments due and payable to the Consultant hereunder, as if it is appropriating the Performance Security in accordance with the provisions of this Agreement.~~

7.1.3 The Consultant ~~may, in lieu of retention of the amounts as referred to in Clause 7.1.1 above,~~ shall furnish a the Bank Guarantee referred to in Clause 7.1.1, substantially in the form specified at ~~Annex-7~~ Annex-5 of this Agreement.

ADDENDUM 1.6

Clause 1.4, Sale of RFP Document

A non-refundable processing fee of Rs.25,000 is provided as specified in Clause 1.4, if the RFP document was downloaded from the Official Website of the Authority.

ADDENDUM 1.7

Clause 2.21.3 (f)

it is accompanied by a non-refundable processing fee of Rs.25,000 is provided as specified in Clause 1.4, if the RFP document was downloaded from the Official Website of the Authority.

ADDENDUM 1.8

Form – 10, Eligible Assignments of Key Personnel

Name of Key Personnel:	
Designation of Key Personnel:	
Name of the Project:	
Sector:	
Type of Eligible Project:	
Particulars of Eligible Project:	
Name of Consulting Firm where employed:	
Designation of the Key Personnel in the Eligible Assignment:	
Description of services performed by the Key Personnel:	
Name of client and Address:	
Name, telephone no. and fax no. of client's representative:	
Estimated capital cost of the Project (in Rs crore or US\$ million):	
Start date and finish date of the services	

(month/ year):	
Brief description of the Project:	

Notes:

1. Use separate sheet for each Eligible Assignment.
2. Exchange rate should be taken as Rs. [65] per US \$ for converting in Indian Rupees.